

# [BUDGET EXECUTION]

## A distance learning course

**DATES:** May 22 – June 26, 2009

**COURSE NUMBER:** 02-1231-09-09



Center of Excellence in Finance

People who have already participated in this distance learning course agreed that the course was very well prepared and fruitful for their work. They would recommend it to their colleagues.

*I would like to say that I'm so satisfied with this course and with CEF's attention and help. So I would like to get involved in future CEF's courses and events.*

Jordi Baños-Rovira  
Directorate-General of Budget  
Department of Economy and Finance  
Generalitat de Catalunya (State/Regional Government of Catalonia (Spain))

## Distance learning course

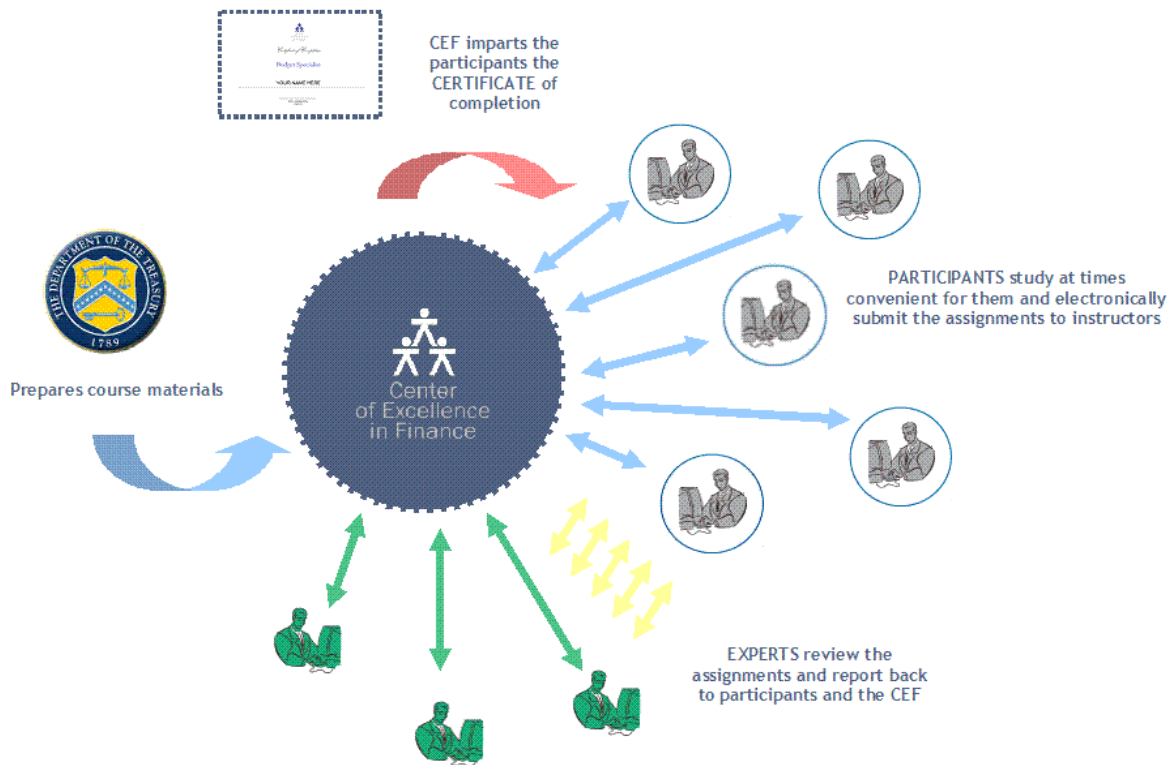
DL 280 uses the techniques of distance learning. In order to participate, interested professionals should have access to a computer with a CD drive and the ability to send email at least one time each week.

The distance learning system allows the participants to study at times convenient to them. It is not necessary to be "in class" several days each week. The course materials are available on CD,

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in paper copy and on our website. During the period of the course, students are encouraged to communicate with the instructor by email, as well as with other participants. Course work can average 2 to 3 hours per week.

This course features electronic submission of assignments by email or fax. Students must submit the assignments in order to pass the course and receive a certificate of completion.



## Objectives

- to introduce the essentials of budget execution within the overall financial management cycle
- to describe the overall budget execution process, the major systems and processes that need to be operational to insure a well-executed budget,
- to identify the roles and responsibilities of direct and indirect organizations involved in the budget execution process,
- to review current execution processes,
- to make objective analyses of the strengths and weaknesses of the process,
- and to provide valid recommendations for improvements.

# Faculty

## MOJCA VOLJČ, Ministry of Finance, Republic of Slovenia

Ms. Voljč is an Advisor at the Ministry of Finance of Republic of Slovenia. In unit of budget system development her duties are related to budget preparation and multiyear forecasting particularly for budgetary expenditure. She takes an active part in developing software support for multiyear forecasting, budget preparation and analysis.

She is a member of government working group for Restructuring of Public Finance and is a lecturer at Academy of Administration at the Ministry of Public Administration.

## VESNA DERENČIN, Ministry of Finance, Republic of Slovenia

Ms. Derenčin is an Advisor at the Ministry of Finance of the Republic of Slovenia. She works at the Budget Department, Division for Budget System Development. Her primary focus at the Division is multiyear expenditure forecasting, budget preparation and the preparation of the final account. She is actively involved in the development of the software application which supports budget preparation process and analyses. She also works on implementation of performance based budgeting in Slovenia.

Ms. Derenčin holds an MA in Economics from Faculty of Economics and Business at University of Maribor.

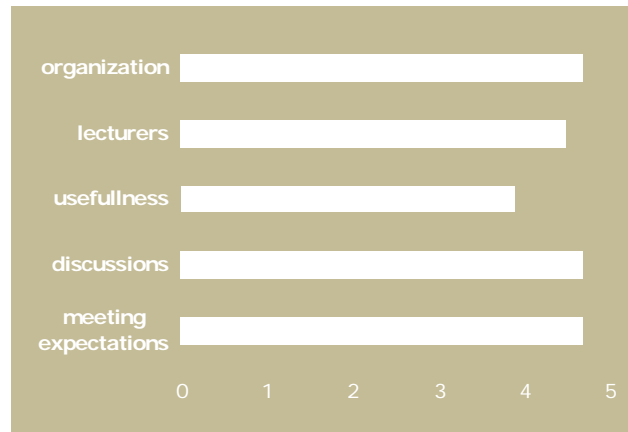
# For whom the course was designed?

This course in Budget Execution offers information for three levels of professional expectations.

1. By taking the course, **senior public finance executives** and other officials with responsibility for oversight of budget functions can gain knowledge of the complete budget execution process, which will help with the management of organizational resources.
2. **Managers and supervisors** within every ministry can learn to clearly define concepts and terminology that they can apply to assign work within their areas of responsibility.
3. **Professional staff**, both within the finance ministry and in spending ministries, will be able to understand budget execution responsibilities; and communicate on this topic with supervisors and other colleagues, including parliamentary staff.

Language of the course is **ENGLISH**.

*This graph shows how last year's participants rated the CEF courses:*



## Fees and registration

**No fee is charged** for the participants working in public sector.

Registration closing date:

**April 18, 2008.**

Registration form and hotel information can be obtained from:

[www.cef-see.org](http://www.cef-see.org)

### CONTACT:

- Course leader: Urska Zrinski, [urska.zrinski@cef-see.org](mailto:urska.zrinski@cef-see.org)
- Course organizer: Ivana Gasparac, [info@cef-see.org](mailto:info@cef-see.org) or [ivana.gasparac@cef-see.org](mailto:ivana.gasparac@cef-see.org)

# Course schedule

The course takes five weeks. First three weeks are dedicated to the theory; last two weeks to the practical case. The course includes 4 assignments – 3 after each chapter of the theory and the final assignment.

To earn a certificate of completion, students will submit assignments that document their comprehension and ability to apply the information offered in the course. Certificates will be mailed to students who receive a score of 350 or better out of 500 possible points.

## COURSE DATES

<b>May 8, 2009</b>	Students receive materials
<b>May 22, 2009</b>	Lesson 1 assignment
<b>May 29, 2009</b>	Lesson 2 assignment
<b>June 12, 2009</b>	Lesson 3 assignment
<b>June 26, 2009</b>	Final assignment

# About the Center of Excellence in Finance

**The Center of Excellence in Finance (CEF)** was established in January 2001 by the Slovenian Government on the initiative of Slovenian Ministry of Finance and in close cooperation with ministries of finance of other countries in South East Europe. The initiative to establish CEF was framed in the context of the Stability Pact for South East Europe.

CEF recognizes the urgent need of capacity development in public finance management in the countries of the region to cope with the challenges of implementing much needed reforms.

For more information please check our web page: [www.cef-see.org](http://www.cef-see.org).

## OUR LOCATION

